



Discount Deadline: Tuesday, July 2, 2024

### Material Handling

Company Name	Booth #
<b>CHECK ONE:</b> <input type="checkbox"/> We plan to ship our crated material to the <b>ADVANCE SHIPMENT WAREHOUSE.</b> <input type="checkbox"/> We plan to ship our materials direct to the <b>EXHIBIT SITE.</b>	

### CALCULATION OF ORDER

\*When calculating weight, round up to the next 100 lbs. (i.e.: 265 lbs. = 300 lbs., = 3 x rate = Dollars or Minimum).

#### ADVANCE SHIPMENTS TO THE WAREHOUSE (100 lb minimum)

We will ship \_\_\_\_\_ lbs. @ **\$95.00** per 100 lbs. = \_\_\_\_\_

#### DIRECT SHIPMENTS TO THE EXHIBIT SITE (100 lb minimum)

We will ship \_\_\_\_\_ lbs. @ **\$98.00** per 100 lbs. = \_\_\_\_\_

#### PERISHABLE PRODUCT TO EXHIBIT SITE (100 lb minimum)

We will ship \_\_\_\_\_ lbs. @ **\$75.00** per 100 lbs. = \_\_\_\_\_

### Important Information

There is a 200# minimum charge for each shipment received at the advanced warehouse or direct to showsite. We understand that your calculation is only an estimate. Your shipment will be invoiced based on the actual weight listed on the inbound bills of lading. Adjustments will be made accordingly.

**Shipments received without material handling forms, authorization to provide material handling and payment on file will be charged special handling. Overtime and special handling fees are in addition to advance and/or direct material handling fees.**

### Overtime

Overtime is Monday through Friday prior to 8:00 am and after 4:30 pm; all day Saturday, Sunday and observed Union Holidays. Special handling is charged to exhibitors who ship after the shipping deadlines.

When warehouse freight must be moved into the exhibit site on overtime due to scheduling conflicts that are beyond TriCord’s control, overtime charges will apply.

### Empty Storage Information

TriCord will store any empty containers for the duration of the show. Please adhere the “Empty” label to each of your items, noting your company name and booth number. Labels can be found at our TriCord Service Desk during exhibitor move in. After the close of show, all empty containers will be returned. Please be advised, this process can take between 30 minutes and two hours. TriCord assumes no liability for damage to items sent to empty storage.

### International Shipments

All international shipments must be cleared through US Customs. TriCord or any of our advanced warehouses will not clear shipments through US Customs. Exhibitors shipping into the USA are responsible for obtaining a Customs Broker to clear shipments through US Customs. If you have any questions, please contact your shipping company.

Need more help? Please email us with any questions or concerns, [orders@tricord.net](mailto:orders@tricord.net) or call (831) 883-8600